

**CASS COUNTY COMMISSIONERS  
DECEMBER 1, 2014**

The Cass County Commissioners met at 1:00 p.m. in the Commissioner Hearing Room. Present were Jim Sailors, Ralph Anderson, Dave Arnold, Attorney John Hillis and Auditor Vaneen Ide. Jim Sailors opened the meeting with the Pledge of Allegiance.

**MINUTES**

Ralph Anderson made a motion to approve the minutes as presented, Dave Arnold seconded. The motion carried unanimously.

**CLAIMS & PAYROLL**

Dave Arnold made a motion to approve the claims and payroll as presented, Ralph Anderson seconded. The motion carried unanimously.

**CIRCUIT COURT**

Judge Burns appeared before the Commissioners and requested permission to officially replace a full time employee. Judge Burns had earlier met with the Personnel Committee to discuss a range of pay for the open position. Dave Arnold made a motion to approve the hiring of a full time employee, Ralph Anderson seconded. The motion carried unanimously.

**CCED**

Christy Householder appeared before the Commissioners and presented her monthly report of activities. Christy continues to visit local companies and industries. Christy accompanied Orion Corporation on a visit with the State Building Commissioner. The meeting produced positive results for the Orion Corporation.

**HEALTH DEPARTMENT**

Bob Vernon appeared before the Commissioners and presented the monthly report. The Health Department held five routine vaccination clinics. The nurses traveled to the county building on November 3<sup>rd</sup> and administered flu vaccines to the county employees. A total of 618 vaccines were given this month.

The Health Department issued 86 birth certificates, 16 free birth certificates and 100 death certificates. There were 6 genealogy searches and 5 paternity affidavits were processed. The Health Department has conducted 7 routine food inspections and one follow-up inspection. Inspections for 3 septic's system that were installed were conducted.

The Health Department educator has focused on proper hand washing technics. 175 Pioneer students were taught proper hand washing. Better Health Cass County, Health Services Advisory Committee, Century Career Center Curriculum Planning Committee, and Alesia from the Health Department have had discussions about policy changes, how to implement them, working with the Career Center to better educate students on healthy lifestyle and how better to assist the children of Cass County.

Bob informed the Commissioners that members of the Health Department have met the department heads from the Cass County EMA, Logansport Fire Department, Sheriff Randy Pryor, Prompt Ambulance Service, Dan McDonald with E911, volunteer fire departments and the Logansport Memorial Hospital. On November 21<sup>st</sup> all of these departments met at the Logansport Memorial Hospital and conducted a table top exercise on new SOP's dedicated to "flu like symptoms" We discussed two different scenarios and each department discussed what their roles are and how we can all assist each other.

Bob is currently accepting applications for the vacated environmentalist position and will hire someone after the first of the year.

## HIGHWAY DEPARTMENT

Jeff Smith appeared before the Commissioners and presented the monthly report of the CCHD. Work has been completed on the CR 325 W project, with the exception of striping. The project finished at around 40 percent under budget, the final cost was \$64,000.00.

Early snow and cold have resulted in winter operations taking place on four days in November. The work consisted mainly of applying material to icy roads.

Jeff presented a contract for the 18<sup>th</sup> Street bridge rehab project. This is a standard INDOT contract and will allow preliminary engineering to begin. The contract is with Crossroad Engineers and will not exceed \$124,900.00 in cost. Ralph Anderson made a motion to approve the INDOT contract with Crossroad Engineers, Dave Arnold seconded. The motion carried unanimously.

Jeff also presented a stop sign ordinance for the intersection of Payton Road and Marshall Drive in Galveston. Dave Arnold made a motion to approve the stop sign ordinance for the intersection of Payton Road and Marshall Drive, Ralph Anderson seconded. The motion carried unanimously.

Ray Eber informed the Commissioners that the sidewalk project in Young America is complete. This involved removal and replacement of 170 feet of sidewalk and is the first phase in a multi-year plan for ADA compliance. November 18<sup>th</sup> an employee training class was held by Downey Insurance. The training was for slips, trips and fall prevention.

## BIDS

At this time bids were opened for CCHD supplies by Attorney John Hillis from the following companies:

**Airmarking Co. Inc.**

1544 North 25  
Rochester, IN 46975  
Item#7

**Primco, Inc.**

7107 Smith Rd.  
Ft. Wayne, IN 46809

**Central Paving**

P.O. Box 357  
Logansport, IN 46947  
Item # 6 & #6A

**Central Paving**

P.O. Box 357  
Logansport, IN 46947  
Item #5, #5A & #5B

**Central Paving**

P.O. Box 357  
Logansport, IN 46947  
Item #4

**Civilcon Inc.**

603 N. Shore Drive  
Jeffersonville, IN 47130

**Metal Culverts, Inc.**

711 Heisinger Road  
P.O.Box 330  
Jefferson City, MO 65102

**Asphalt Materials**

2820 East Durbin Street

Warsaw, IN 46580

Item #8 & 8A

Irving Materials, Inc.

500 Erie Stone Road

Huntington, IN 46950

**American Tiber Bridge**

14729 CB Macdonald Way

Vicksburg, MI 49097

**Engineering Aggregates Corp**

2413 S. Co Rd 150 E.

P.O. Box 538

Logansport, IN 46947

Item #3

**Engineering Aggregates Corp**

2413 S. Co Rd 150 E.

P.O. Box 538

Logansport, IN 46947

Item #2

**St.Regis Culvert, Inc.**

202 Morrell Street

Charolotte, MI 48813

Item #1

**CPE Supply**

200 Mitchell Road

Bedford, IN 47421

Item #1 & #1A

All bids were submitted per unit or per gallon or per ton. Dave Arnold made a motion to take all bids under advisement, Ralph Anderson seconded. The motion carried unanimously.

Only one bid was received for bridge and culvert inspections from:

**USI Consultants**

\$33,298.15

8415 East 56<sup>th</sup> Street

Indianapolis, IN 46216

Dave Arnold made a motion to take the bid under advisement, Ralph Anderson seconded. The motion carried unanimously.

**CLERK**

Beth Liming, Clerk of the Circuit Court, appeared with personnel requests. Beth requested permission to fill a full time position that will become open as of January 1<sup>st</sup>. Ralph Anderson made a motion to approve the request, Dave Arnold seconded. The motion carried unanimously.

Beth requested permission to hire a part – time person to train for a full time position opening in January. Dave Arnold made a motion to approve the hiring of a part-time person to train for a full-time position in January, Ralph Anderson seconded. The motion carried unanimously.

Beth also requested to hire a part-time person to replace a full time position until after the first of the year. Ralph Anderson made a motion to approve the request for the part-time person, Dave Arnold seconded. The motion carried unanimously.

**FIRE DISTRICT #1**

Bridget Enyeart requested permission to move the Fire District #1 records from the Eel Township Assessors office to the Fire District #1. Dave Arnold made a motion to approve the moving of

the Fire District #1 records from the Eel Township Assessors office to the Fire District #1, Ralph Anderson seconded. The motion carried unanimously.

#### **APPOINTMENTS**

The following appointments were made:

##### **Cass County Animal Control Board**

These are one year terms

Kathy Patty, Roger Kunkle, Cheryl Oliver, Shari Deardorff, Craig "Augie" Kennell

Ralph Anderson made a motion to approve the appointments of Kathy Patty, Roger Kunkle, Cheryl Oliver, Shari Deardorff, Craig "Augie" Kennell to the Cass County Animal Control Board, Dave Arnold seconded. The motion carried unanimously.

##### **Commissioner Secretary**

Brena Pearson

Ralph Anderson made a motion to approve the appointment of Brena Pearson as Commissioner Secretary, Dave Arnold secretary. The motion carried unanimously.

##### **Northcentral Indiana Economic Development Regional Planning**

Dave Arnold

Ralph Anderson made a motion to approve the appointment of Dave Arnold to the Northcentral Indiana Economic Development Regional Planning, Dave Arnold seconded. The motion carried unanimously.

##### **PTABOA Board**

Tom Scheetz, Dave Patty, Judy Lewis, Joan Davis

Ralph Anderson made a motion to approve the appointments of Tom Scheetz, Dave Patty, Judy Lewis, Joan Davis to the PTABOA Board, Dave Arnold seconded. The motion carried unanimously.

##### **Wabash River Heritage**

Arin Shaver and Dana Hildebrand

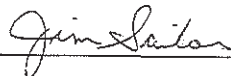
Dave Arnold made a motion to appoint Arin Shaver and Dana Hildebrand to the Wabash River Heritage, Ralph Anderson seconded. The motion carried unanimously.

#### **UMBAUGH AGREEMENT**

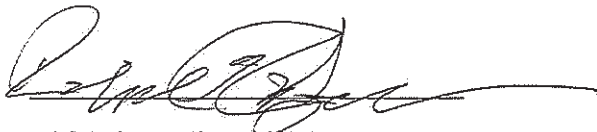
Dave Arnold made a motion to approve the proposed financial advisory services agreement with H.J.Umbaugh & Associates, Ralph Anderson seconded. The motion carried unanimously.

#### **PUBLIC COMMENTS & ADJOURN**

There were no public comments. Ralph Anderson made a motion to adjourn, Dave Arnold seconded. The motion carried unanimously.



Jim Sailors, President



Ralph Anderson, Vice President



Dave Arnold, Member

ATTEST: 

Vaneen M. Ide, Auditor